

## Spence Neighbourhood Association Volunteer Position Description



**Position Title:** First Jobs 4 Youth Student Mentor

**Purpose:** The Spence Neighbourhood Association is seeking dedicated, reliable volunteers to join the First Jobs 4 Youth Post-Secondary Mentorship Program for Friday afternoons this summer. These afternoons are dedicated to employment and education training sessions. There will be tours of the University of Winnipeg and Red River College to familiarize youth with the facilities and to help them become more comfortable with the idea of attending university or college in the future. The training sessions include employment readiness skills and other training such as Workplace Hazardous Materials Information Sessions.

**Location:** Meet at the West End Commons Resource Centre at 641 St. Matthews Ave, and then will travel as a group offsite for tours and training.

**Time Commitment:** Seeking volunteers for the months of July and August for approximately 4-8 hours a month.

### **Duties & Responsibilities:**

- Assist staff with their daily responsibilities
- Be a role model for youth and develop a supportive, on-going, and positive relationship with a younger person
- Share your story of how you applied for and funded your post-secondary education and inspire youth to follow your example
- Ensuring all activities are conducted in a safe, fun and inclusive manner

### **Skills & Qualifications:**

- Current Child Abuse Check
- Friendly, welcoming, respectful individuals with a positive attitude
- Experience working with children/youth and asset but not required

**Benefits:** Volunteers will gain valuable mentorship experience working with diverse, at-risk youth. Volunteers who demonstrate dedication, enthusiasm, and leadership skills can, upon request, receive character references from the coordinator for commitments lasting longer than 3 months. Volunteers will also have access to scheduled training opportunities.

**How to Apply:** Those interested in volunteering should fill out an application form available from any of SNA's locations or online at [www.spenceneighbourhood.org/volunteer](http://www.spenceneighbourhood.org/volunteer) . Completed applications can be dropped off at the MERC at 430 Langside Street or emailed to [aaron@spenceneighbourhood.org](mailto:aaron@spenceneighbourhood.org) .